



29<sup>th</sup> April 2021

Dear Parent/Carer

**Re: Year 8 Parents' Evening Wednesday 12<sup>th</sup> May**

I would like to invite you to attend the Year 8 Parents' Evening on Wednesday the 12<sup>th</sup> May 2021 between 4:05pm and 6:30pm. This is an important evening and we hope that you can attend.

Due to the current situation with regards to COVID-19 and the restrictions in place, we are sadly unable to welcome you to the school in person. Therefore, this year the school has introduced a new and easy to use online system. The system allows you to choose your own appointment times with teachers and hold the meetings virtually. As with previous progress evenings, each appointment will last a maximum of 5 minutes and will enable you to discuss the recent progress review. **Only book appointments with teachers whom you have a discussion with.**

It is suggested that you may wish to leave a 5 minute gap between appointments, or between every couple of appointments, to allow you and your child to have a chance to discuss the points raised. Please note that once the timer for the appointment reaches 5 minutes, the software will disconnect the meeting. This will allow you and the teacher to move on to the next appointment on time. The teacher does not have control of this and is unable to extend any conversations.

Appointments can be made from Friday 30<sup>th</sup> April 2021 at 5:00pm and will close at 3:15pm on Tuesday 11<sup>th</sup> May 2021. Please visit <https://ArnoldHillAcademy.schoolcloud.co.uk/> to book appointments. Helpful information can be accessed by clicking on the following links:

[Attending an appointment - Parents' Guide](#)

[Attending an appointment - video guide](#)

[Booking an appointment - Parents' guide](#)

[Creating an account and booking appointments - video guide](#)

Unfortunately, at this point the software is only able to facilitate one device per child at a time. Whilst we are confident in the near future this will be improved, to prevent any double bookings we are only able to allow access to one parent/carer login per child. This will be the person who is marked as the number 1 priority on the school system. Once this has been completed, you can invite another parent to the meeting – details on how to complete this are below. Please be aware that staff at Arnold Hill **cannot** arrange this for you.

Arnold Hill Academy is part of the Spencer Academies Trust

Registered office: Arthur Mee Road, Stapleford, Nottingham NG9 7EW

The company's registered number is 7353824



Finally, a polite reminder that, as with all communication between school and parents, there should be a professional code of conduct adhered to and none of these virtual appointments should be recorded or photos taken. The evening is to discuss student progress in subjects.

Should you need any further assistance please contact the school office or myself.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ben Burton', enclosed within a thin, hand-drawn oval border.

Mr Burton  
Head of Year 8  
[Benjamin.burton@arnoldhillacademy.co.uk](mailto:Benjamin.burton@arnoldhillacademy.co.uk)