



27th April 2021

Dear Parent/Carer

Re: Punctuality Expectations

We will be having a renewed focus on the importance of **punctuality** during the summer term. The current Academy structure means that there are no punctuality issues to lessons. Our focus this term will be on arrival to the Academy at the beginning of the day.

A reminder about the expected time of arrival is below:

	Arrival Time	Entrance
Y7	08:15	Clarborough Drive
Y8	08:15	Main Entrance
Y9	08:30	Community Entrance
Y10	08:30	Clarborough Drive
Y11	08:15	Community Entrance
Y12/13	08:30	Main Entrance

We will be rewarding students who clearly take pride in good habits around punctuality. Rewards will take different forms and consider student voice. Punctuality is a very important life skill, and critical in employment and many other aspects of life:

"Positive good behaviour includes being punctual. But being 'punctual' is much more than not being late...it involves planning to be on time, getting work done the night before, knowing your journey time to school, checking websites for delays, preparing, and organising equipment for the following day, checking you have all you need for a positive day. You can avoid being late by turning up in a mess, unprepared. Being on time (early) takes a web of mature skills, knowledge, habits, and aptitudes" (Bennett T 2020)

We will be in touch with you regularly regarding your child meeting our expectations in terms of punctuality. You are influential in establishing effective values and attitudes towards this important life skill.

If your child is not punctual (and without a valid reason) we will use our system of sanctions accordingly, and if this is repeated, we may have to invite you in to discuss the situation so it can be satisfactorily resolved.

As usual, if there are genuine difficulties with your child being punctual, please do contact us so that we can offer our full support for you and your family.

Arnold Hill Academy is part of the Spencer Academies Trust

Registered office: Arthur Mee Road, Stapleford, Nottingham NG9 7EW

The company's registered number is 7353824



Thank you in advance for your full support and co-operation in this very important aspect of Academy life.

Yours faithfully

Steve Taylor
Vice Principal & Safeguarding Lead
Steve.taylor@arnoldhillacademy.co.uk

Stephanie Garrard
Assistant Vice Principal & Deputy Safeguarding Lead
Stephanie.garrard@arnoldhillacademy.co.uk