

26th January 2021

Dear Parent/Carer

Re: Year 11 Virtual Progress Evening

We would like to invite you to attend the Year 11 Virtual Progress Evening on Wednesday 3rd February 2021 between 4.05pm and 6.30pm. This is an important evening and we hope that you can attend.

Due to the current situation with regards to COVID-19 and the restrictions in place, we are sadly unable to welcome you to the school in person. Therefore, this year the school has introduced a new intuitive and easy to use online system. The system allows you to choose your own appointment times with teachers and hold the meetings virtually. As with previous progress evenings, each appointment will last a maximum of 5 minutes and will enable you to discuss the recent progress review.

To ensure the conversation can focus on your child's progress, we have put together some useful information videos – these will be released on Monday 1st February to ensure information is up to date.

- Only book appointments with teachers whom you have a discussion with.
- Ensure you have watched the videos on exams and Year 11 updates before the evening – the link to these will be sent on Monday.

It is suggested that you may wish to leave a 5 minute gap between appointments, or between every couple of appointments, to allow you and your child to have a chance to discuss the points raised. Please note that once the timer for the appointment reaches 5 minutes, the software will disconnect the meeting. This will allow you and the teacher to move on to the next appointment on time. The teacher does not have control of this and is unable to extend any conversations.

Appointments can be made immediately, up until 3:15pm on 2nd February 2021 by clicking on the following link <https://ArnoldHillAcademy.schoolcloud.co.uk/>

For step-by-step instructions, please click on the following links.

[Attending an appointment - Parents' Guide](#)

[Attending an appointment - video guide](#)

[Booking an appointment - Parents' guide](#)

[Creating an account and booking appointments - video guide](#)

Unfortunately, at this point the software is only able to facilitate one device per child at a time. Whilst we are confident that in the near future this will be improved, to prevent any double bookings we are only able to allow access to one parent/carer login per child. This will be the person who is marked as the number 1 priority on the school system. Once this has been completed, you can invite

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another parent to the meeting - we will share details on how to do this. Please be aware that staff at Arnold Hill **cannot** arrange this for you.

Lastly, a polite reminder that, as with all communication between school and parents, there should be a professional code of conduct adhered to and none of these virtual appointments should be recorded or photos taken. The evening is to discuss student progress in subjects.

Should you need any further assistance, please contact your child's Head of Year, Mr Massey at alexander.massey@arnoldhillacademy.co.uk

Yours faithfully

Mrs Nichols
Assistant Vice Principal

Mr Massey
Head of Year 11