

*Be inspired and achieve together*

9<sup>th</sup> December 2020

Dear Parents/Carers,

Spencer Academies Trust schools will be following Government guidance and finishing the autumn term at the end of the school day on **Thursday 17 December**, to allow staff teams to meet their obligations for contact tracing. This means that Friday 18 December will be an additional Inset Day for Arnold Hill Academy.

Students will not attend on this day and will be encouraged to complete work at home. Having only received Government guidance yesterday we realise that this is short notice but equally, it is important to inform you as soon as possible to allow you to make the necessary arrangements.

Further details about arrangements for reporting contact tracing will be shared with you in the coming days.

Can I please take this opportunity to remind you all of how important it is that you **do not send your child into school if they have any symptoms of coronavirus (COVID-19)**. If anyone is in contact with someone who has had a positive test result then they need to self-isolate for a 14 day period. It is crucial that you do not send your child into school if they have any of these symptoms. The main symptoms of coronavirus (COVID-19) are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If your child has any of these symptoms, then they must get a test to check if they have coronavirus and **stay at home until you get the result**. Schools are required to notify parents and carers if their child has been in contact with someone who has had a positive result and we will be contacting you up to and including 23<sup>rd</sup> December.

The academy team are here to support any parents that may need to arrange testing for their children.

Kind regards,

**Matt Robertson**  
Principal  
Arnold Hill Academy

Arnold Hill Academy is part of the Spencer Academies Trust

Registered office: Arthur Mee Road, Stapleford, Nottingham NG9 7EW

The company's registered number is 7353824