



Arnold Hill Academy Parent Teacher Association

Arnold Hill Academy PTA Meeting Minutes

Tuesday 18th April 2017

6:30pm – 8pm A Block Conference Room – Arnold Hill Academy

Attendees:

Apologies

Deb Campion (Chair) Paul Drury (Deputy Chair) Charlotte Anderson (Treasurer) Rosie Stocks Kath Terry Jayne Gilmartin Rachel Hebb	Sudha Vashisht Sasha Nesterow
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Minute taker: Ashley Brown (**Secretary**)

Welcome and apologies

3. Minutes of the last meeting: The minutes of the last meeting on Tuesday 31st January 2017 were accepted.

Matters arising

Action

3. Actions from the last meeting – Jayne Gilmartin said Matt Robertson had spoken to the School Council regarding a large item for the PTA to raise money for but they hadn't been able to come up with anything that was within the scope of funding. A canopy which was suggested by members would need planning permission and there wasn't a suitable area that wasn't windy for it to be erected.	
4. Treasurer Update – Charlotte said the current balance was £7,354.89. She was able to get internet banking access for the current account and was awaiting a credit card.	
5. Department Reps – Paul would organise the department reps and remind them to contact their Faculty Head with details of the next PTA meeting and supply them with documentation for funding prior to the meeting. All requests should be looked over before the meeting. It was decided that priority would be given to parents members to be department reps, which will help them have links with the teaching staff.	Paul Drury
6. Fashion Show – Deb Campion was concerned the ticket sales were very slow and asked if we should set a minimum cut off point for ticket sales for the event to go ahead. The large room with a capacity of 280 would look quite empty with only a few people at the event. Paul Drury said that the numbers were not important only that it was a good event. Ashley agreed to contact Red Frog to see if they had a minimum attendance number for the event to be viable for the company. Debs said she would do another push on selling tickets and promotion through email and advertising in the 6 th Form block and with assistance from Jayne Gilmartin, see if they could make the poster a bit more exciting. Ashley would have a conversation with the kitchen staff and	Jayne, Debs, Ashley and Sasha

<p>cleaners to promote the event and Jayne would send an email out to the kitchen staff. Deb Campion would look into getting contacts for the family primary schools' PTA members to promote the event and ask them if they would advertise it to their parents and staff depending on time constraints.</p>	
<p>7. Gala Evening – Doug Robson had recommended organising a Jazz and Curry night at Arnold Hill, using the talents of the students to do a musical performance and provide food. The tickets would cost £10. The PTA agreed this was a good idea and would assist to organise the event.</p>	
<p>8. Totaliser – This would be shelved at the moment and the PTA would concentrate on raising money for general items. Deb Campion was looking at funding for outdoor table tennis tables. Other schools had previously got funding and she was liaising with the Brian Newson in PE to see if we could apply for any help through Sport England.</p>	<p>Debs Campion</p>
<p>9. Craft Fair – FESTIVE MARKET 25th November 2017 Deb Campion wanted the planning to start as soon as possible. When organising this years event the PTA looked at the survey from last year to concentrate on the areas that worked well and use the information to improve them. The underperforming stalls such as the Teddy Bear stall would be shelved and the raffle which had great potential and was popular would be organised earlier and pushed as much as possible. It would be a good idea to start creating a list of items to purchase and start requesting raffle prizes from companies early. The food rooms could be used to better effect this time to improve the choice of food and the DT department would be invited to do craft activities and make the day more festive using the students to sing carols. The caterers would be asked to donate again and Rosy has offered to donate some Cineworld vouchers.</p>	<p>All Members</p>
<p>10. Website and advertising – Jayne said the Academy was planning to send a newsletter out to parents every week and the PTA could use this as a way of advertising for members and promoting events.</p>	
<p>11. Other Business – Parent forum refreshments – PTA volunteers were needed to serve refreshments at 4 evenings. All members would be emailed to ask if they could volunteer.</p>	<p>Ashley Brown</p>
<p>Paul Drury said he had asked at the Major Oak to see if the PTA could still use the function room for meetings but the room was not suitable after being refurbished. Members were asked if they could look for another appropriate venue as an alternative.</p>	<p>All members</p>

Next Meeting Tuesday 27 June 2017 6.30pm-8pm A Block Conference Room, Arnold Hill Academy.