



10 June 2016

Dear Parent

Y12 Work Experience

I am writing to inform you that the deadline for Work Experience has now passed and all new placements that need a full Health and Safety Assessment can no longer be visited by Safety Measures, the Health and Safety Company that conducts all our risk assessments for our placements.

This now means that we are only in a position to accept the following placements:

- 1) Placements that only need a partial Health and Safety Check (these are placements that are already on the Safety Measures Database). Details of how to access the database are below
or
- 2) Parental Placements (placements would have to take place with parents/family members at their place of work and parents/family members would need to state clearly in a letter or email addressed to Miss Wilson clarifying that they will take full responsibility for Health and Safety)
or
- 3) Placements where we have a letter from the employer stating that they take full responsibility for the pupil's Health and Safety whilst on placement.

Unfortunately, if the placement does not meet any of the above criteria, the placement will be unable to go ahead.

Yours sincerely

Abigail Wilson
Co-Ordinator of Work Experience

Arnold Hill Academy is part of the Trent Academies Group.

The registered office is Trent Academies Group, Rushcliffe School, Boundary Road, West Bridgford, Nottingham NG2 7BW
The company's registered number is 8128513



PUPIL LOGIN
SAFETY MEASURES

Go to: <http://safetymeasures.work-experience.co.uk>

- Click on Student Login
- Username: arnoldhillstudent
- Password: Arnoldhill01 (Note this must be a capital A)
- Click 'Search Placements'
- Enter Information into as many fields as required, e.g., choose 'Retail Business' from the category Drop down box and enter NG5 in the Postcode
- The results will show in a list at the bottom of the page
- Click on the Job Title (e.g. Retail Assistant)
This will give you more details of the Job including address and contact
On the left hand side you can click to view the location on 'Google Maps'
Also a link is given to a Travel line Journey Planner so you can plan the route to get there
At the bottom of the page it lets you know if the placement is approved for Health and Safety and what date it expires